



Doon University
Mothrowala Road, P.O. Ajabpur, Dehradun
Office of the Registrar

No.:- 893 / 117/R-DU/2011

Dated:- 11, November, 2011

Minutes of the 15th Meeting of Academic Council held on 8th November, 2011

The meeting of the Academic Council of Doon University was held on 8th November, 2011 in the Conference Hall of the Doon University, under the Chairmanship of Prof. Girijesh Pant, Vice-Chancellor.

Following were present in the meeting:-

1. Prof. V.K. Nangia, HOD, Dept of Management, IIT Roorkee	Member
2. Prof. G.J. Chakrapani, Dept. Of Earth Science, IIT Roorkee	Member
3. Prof. D. Jagannathan	Member
4. Prof. B.R. Deepak	Member
5. Prof. G.B. Pant	Member
6. Dr. R.N. Sharma	Member
7. Dr. S.S. Suthar	Member
8. Dr. Gajendra Singh	Member
9. Dr. Archana Sharma	Member
10. Ms. Rashi Mishra	Member
11. Ms. Tanvi Negi	Member
12. Mrs. Sikha Ahmad	Member
13. Lt. Gen. K.K. Khanna	Invited Member
14. Dr. Rajesh Kumar	Member Secretary

Prof. B.K. Joshi, Prof. B.C. Aggrawal, Prof. S.P. Ganguly, Prof. J.K. Sharma, Dr. Ashish Sinha and Shri B.C. Tiwari expressed their inability to attend the meeting due to urgent preoccupations.

At the outset the Vice Chancellor welcomed the members of Academic Council. Thereafter, the Registrar presented the action taken report and took up the agenda items one by one for discussion.

Item 2011:15:01

Confirmation of the Minutes of the 14th Meeting of the Academic Council held on 15th March, 2011 in the Conference Hall of the University.

No comments/suggestions were received. The minutes were approved.

Item 2011:15:02

Review of action taken Report on the resolutions passed in the 13th meeting of Academic Council

The Academic Council approved the action taken by the University.

Item 2011:15:03:-

Amendment in Chapter V, Clause 5.3 (Award of Masters' Degree).

The Academic Council having gone through the agenda approved the amendments in evaluation procedure of Master's Degree Dissertation/Thesis/Project work for School of Communication and School of Environment and Natural Resource Management as below:-

Existing	Approved
1. Each student registered for a Master's degree in the University shall complete the prescribed credit requirements for courses with CGPA OF 7.000 and the thesis/dissertation/project work for becoming eligible for the degree.	<u>School of Communication</u> 1. Each student registered for Masters' degree in the University shall complete the stipulated credit requirement for courses with an OGPA of 5.000 and the dissertation/project work (which may be a production work) for becoming eligible for the degree.
2. The Advisor of the student shall act as Chairperson/Chairman of the Advisory Committee. The Committee shall decide the topic/subject of his/her thesis research and submit it to the Dean of the School concerned for his/her approval.	2. The Advisor for dissertation/project work for each student shall be decided by the School Faculty Council chaired by the School Head.
3. A copy of the approval topic/subject of thesis along with approved course work shall be sent to the Registrar through the Dean of the School concerned.	3. The subject/topic of the dissertation/project work /production shall be decided by the School Faculty Council chaired by the School Head.
4. Each Masters' student shall make a presentation on the progress of his/her thesis work	4. The dissertation/project work/production shall be evaluated by the Advisor and one external expert. The External expert shall be decided by the School Head in

<p>after four months of the commencement of his/her research work before the Advisory Committee, and a final presentation before submitting the thesis to the University.</p> <p>5. The Advisor after consultation with the Dean of the School shall send a panel of three external examiners to the Registrar three months before the probate date of submission of the thesis. The Registrar may send the thesis to one of the examiners listed in the panel.</p> <p>6. The examiner would be required to return the evaluated thesis within 30 days of the receipt of thesis by the examiner and communicate the date for conducting the oral examination if the thesis is found 'satisfactory'.</p> <p>7. If the thesis is evaluated 'unsatisfactory', it would be sent to another examiner listed in the panel. If the second examiner also evaluates the thesis 'unsatisfactory', the student would be required to incorporate the suggestions and resubmit the thesis again after three months following Registration and payment of fees. The thesis may be sent to the same or third examiner on the panel or any other examiner.</p> <p>8. The Advisor shall be intimated about the date of the oral examination/presentation on the thesis by the Registrar. The Advisor shall intimate the student and the members of the Advisory Committee indicating the time and venue of the examination. Under exceptional circumstances the Advisor may reschedule the examination 15 days either side of the original</p>	<p>consultation with the respective Advisors. The External Expert shall evaluate the dissertation/project work/production out of 50 marks.</p> <p style="text-align: center;"><u>For SENR</u></p> <p>(i). Each student registered for a Master's degree in the University shall complete the prescribed credit requirements for courses with a CGPA of 5.000 and the Thesis/Dissertation/Project Work for becoming eligible for the Degree. The Thesis/Dissertation shall be optional. Those who do not opt for Thesis/Dissertation shall be required to register for the courses equivalent to 20 credits in the IVth Semester as follows:-</p> <p>(a) Assignments/Term papers (Three) – 6 credits</p> <p>(b) Seminars (Three) –3 Credits</p> <p>(c) Core Courses:</p> <ol style="list-style-type: none"> 1. Instrumentation-3 Credits 2. Theory Course-3 Credits <p>(d) Industrial/Field-based project- 5 Credits</p> <p>The project will be of Two Month's duration and shall be undertaken under the supervision of the concerned supervisor/Course Advisor. In case the Project is undertaken in any of the outside institutions/organizations, a faculty/Scientist/Staff of the host organization shall be the Co-supervisor. After the completion of the Project, the student shall submit a Project Report.</p> <p>The School shall constitute a Committee to look into the options</p>
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<p>dater after consulting the external examiner and obtaining the concurrence of the Registrar in writing. The examination shall be conducted before the Advisory Committee and the external examiner.</p>	<p>given by the students for Dissertation/ Thesis or 20 credit course as above. The decision of the School Committee shall be final in case of deciding the options as above.</p>
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Other Schools shall frame their Project work/ Dissertation/Thesis evaluation system on the lines of School of Communication and School of Environment and Natural Resources as approved above. Action taken in the matter may be reported to the next Academic Council meeting.

Item 2011:15:04:-

Approval of the University Ph.D regulation

The Ph.D Regulations were approved with minor amendments. The amended and approved Regulations for Ph.D degree are annexed as **Annexure-1**

Item 2011:15:05:-

Approval for the Format of Grade Transcript

The Academic Council approved the format of Grade Transcript. The approved grade transcript is annexed as **Annexure-2**.

Item 2011:15:06:-

Repeating a Course for Improvement of Grades

The Academic Council approved the provision for repeating a course for improvement of grades as below:-

“Those students who scored either “D” or “E” Grades in a particular Course Semester and they are desirous of improving their Grades should Register for that particular Course in the beginning of the Semester along with other Courses with the permission of the Course Teacher/Instructor. The improvement of Grades shall be allowed for not more than two Courses in a given Semester. The students shall attend the classes regularly and appear for all the examinations/Tests and complete all the assignments/Projects as required in the Course. Higher Grades obtained in either of the examination shall be considered for the Final Examination”.

Item 2011:15:07:-

Fees for PhD Students.

The Academic Council after due discussions approved the fee structure as below for the current session. It was advised to formulate a fresh fee structure for coming batches as per discussion in the academic council. The approved fee structure is furnished below.

First year (Two Semesters – course work only no lab engagement): Rs. 10,000/- each Semester

Detail - Tuition fee = 5,000/-

Other fee = 5,000/- (as mentioned in prospectus of the University (Library fee- 1000 + computer & internet fee- 2300 + Examination fee- 500 + Sports/Games/Cultural activity fee- 500 + Medical/ID fee- 500 + Student Aid fee 200)]

Third to Sixth Semester: (Lab/Field work) Rs. 20, 000/-* per Semester

Detail

Equipment/Consumable fee/Laboratory fee = 15,000

Other fee = 5,000/- (Library fee- 1000/- + computer & internet fee- 2800/- + Sports/Games/Cultural activity fee- 500/- + Medical/ID fee- 500/- + Student Aid fee 200)]

*** In Addition, Rs. 2000/- shall be charged as Exam fee or Thesis Evaluation Fee in the (Sixth semester or last semester in case of extension is given to the student).**

The fee will be equal for both JRF and non JRF students.

Item 2011:15:08:-

Combining Ist and IInd Pre-Final Examinations of III Semester students of School of Environment & Natural Resources and School of Management

The Academic Council having gone through the agenda approved the combining of the Ist and the IInd Pre-Final for the IIIrd Semester students of School of Management and School of Environment & Natural Resource Management (2010-12 Batch).

Item 2011:15:09:-

Award of Student Teaching Assistantship to meritorious students of Third Semester (All Schools) and Teaching/Research Assistantship for PhD Students in the School of Environment & Natural Resources

The Academic Council approved the proposal for award of student teaching assistantship as below:-

The University may award a few Student “Teaching Assistantships” each year to meritorious students of Third Semester in each Masters’ Academic Program of the University and in the Vth Semester for 5-Years Integrated Programmes students. “Teaching/Research Assistantship” for PhD Students in the School of Environment & Natural Resources (other School also when Ph D program is launched) on the basis of their CGPA in the first two semesters. This offer shall be open only to those students who have maintained CGPA of 8.00 and above in the first two semesters in their academic programs (In the first four semesters in the case of 5-years programme students).

The maximum number of Student Assistantships awarded in each academic programme during an academic year shall be not more than Two per school. The Student Teaching/Research Assistant will be attached to a Faculty and he/she shall be allotted theory classes or practicals/tutorials or both in a course of his/her choice during the Third and Fourth Semesters in consultation with the Head of the School. The Faculty shall ensure that the Student Assistant is not burdened with heavy load of teaching which may affect his/her academic performance. The performance of the Teaching/Research Assistants will be evaluated periodically by the Head of the School on the basis of a feedback proforma from the concerned faculty with whom he/she is attached as the Student Teaching/Research Assistant. The University shall pay an honorarium Rs 250/- per hour of teaching/tutorial assistance to Student Teaching Assistants selected on the basis of merit for all the academic programmes and Rs 500/- per hour of teaching/ research to Student Teaching/Research

Assistants at Doctoral level with a maximum honorarium of Rs 5000/- per month

It was suggested that this scheme of teaching/ research assistantship may be implemented if the university budget has provision for the same.

Item 2011:15:10:-

Ratification of the proposed course structure for MA Economics (2 Year)

The Academic Council approved the proposed course structure for MA Economics (2 years) which is annexed as **Annexure-3.**

Item 2011:15:11:-

Constituting Advisory Committee at School level.

The Academic Council approved the formation of an Advisory Committee in the School of Management, School of Languages & School of Social Sciences for the purpose of curriculum and course structure development. The Advisory Committee shall work in association with the School Faculty Council and Advisory Committee meeting may be clubbed with the School Faculty Council meeting.

Item 2011:15:12:-

Ratification of the course structure of Semester III of MBA programme:-

The Academic Council approved ratification of the course structure of Semester III of MBA programme. The ratified course structure of Semester-III of MBA programme is annexed as **Annexure-4.**

Item 2011:15:13:-

Introduction of Ph.D Programme in the School of Management.

The Academic Council having gone through the agenda resolved to defer the introduction of Ph.D Programme in the School of Management.

Item 2011:15:14:-

Continuation of the General Course “India Since 1947” as part II in the second semester

The Academic Council approved to continue the General Course “India since 1947” as part-II in the second semester. The approved General Course “India Since 1947” is annexed as **Annexure-5**.

Item 2011:15:15:-

Addition of SLC 211 in BA 4th semester of Integrated MA Chinese.

The Academic Council approved addition of SLC 211 in BA 4th Semester of Integrated MA Chinese. The details are annexed as **Annexure-6**.

Item 2011:15:16:-

Offering of In-House Elective Course.

The Academic council having gone through the agenda approved offering of In-House Elective Courses. The Details of the courses is annexed as **Annexure-7**.

Item 2011:15:17:-

Redistribution of credits between BA and MA courses

The Academic Council having gone through the agenda approved the credit distribution done for B.A and M.A in 5 Years integrated programme in School of Languages. The approved redistribution of credits is annexed as **Annexure-8**.

Item 2011:15:18:-

Renaming of Spanish courses

The Academic Council having gone through the agenda approved to rename the Spanish course. The details of the renamed Spanish course are annexed as **Annexure-9**.

Item 2011:15:19:-

To approve the enhancement of credits of a few elective courses of MA Communication Programme.

The Academic Council having gone through the agenda approved the enhancement of credits of a few elective courses of MA Communication Programme. The approved enhancement of credits is annexed as **Annexure-10.**

Item 2011:15:20:-

To approve the Five Year Integrated MA Communication Programme curriculum

The Academic Council having gone through the agenda approved the curriculum of the Five Year Integrated MA Communication Programme. The approved curriculum is annexed as **Annexure-11.**

Item 2011:15:21:-

To approve merging of specialization from the Academic Session 2011-13 for MA Communication students (2-years Programme)

The Academic Council having gone through the agenda approved merging of specialization from the Academic Session 2011-13 for MA Communication students (2-years Programme). The specialization to be offered after merging will be-

- Journalism (Print, Electronic & Digital Media)
- Public Relation & Advertising
- Development Communication & Media Studies
- Electronic Media Production.

With this merger of specialisations, the mandatory requirement of five students for each specialisation may be dispensed with.

Item 2011:15:22:-

To modify the curriculum of the PG Diploma course in Security Management.

The Academic Council having gone through the agenda approved the modification of the curriculum of the course. The Academic Council also advised to attach a reading list with the curriculum. The approved curriculum is annexed as **Annexure-12.**

Item 2011:15:23:-

To educate the students of PG Diploma course of Security Management on the essentials of Biological Warfare

The Academic Council having gone through the agenda approved to educate the students on the essentials of Biological Warfare. The Academic Council also advised to attach a reading list with the given points on Biological Warfare. The approved points are annexed as **Annexure-13**.

Item 2011:15:24:-

To consider Eligibility Criteria for the candidates from Profession & Industry applying for the post of Professor in the School of Communication.

The Academic Council having gone through the agenda approved the eligibility criteria for the candidates from Profession & Industry applying for the post of Professor in the School of Communication. The approved eligibility criteria are annexed as **Annexure-14**. The approved criteria may be put before the Executive Council for approval.

Item 2011:15:25:-

Institution of “Pandit Mahananda Dangwal Scholarship”

The Academic Council having gone through the agenda approved the draft rules for instituting a Scholarship for the student of Doon University known as “Pandit Mahananda Dangwal Scholarship”.

The approved rules are annexed as **Annexure-15**. As per the Scholarship rules a 7 members Committee is to be formed of which three nominees has to be from donor side. The donor has already nominated names for this Committee. The Academic Council authorized the Vice Chancellor for nominating four other members in the said committee.

Item 2011:15:26:-

To approve amendments in Mess Rules under the “Rules and Regulations for Hostel Residents”

The Academic Council having gone through the agenda approved the amendments in the Mess Rules. The approved mess rules are annexed as **Annexure-16**.

Item 2011:15:27:-

To approve the Academic Calendar 2011-2012

The Academic Council having gone through the agenda approved the Academic Calendar 2011-2012. The approved Academic Calendar 2011-12 is annexed as **Annexure-17**.

Item 2011:15:28:-

To approve charges for issuance of University Degree and Certificates

The Academic Council having gone through the agenda approved the charges for issuance of University Degree and Certificates. The approved charges are as per details below:-

- | | |
|--------------------------|--------|
| 1. Migration certificate | Rs 100 |
| 2. Provisional Degree | Rs 100 |
| 3. Degree | Rs 200 |

Item 2011:15:29:-

To Launch a PGD programme in Translation Studies.

The Academic Council having gone through the agenda approved to launch a PGD programme in Translation Studies. The details of the programmes as approved by the Academic Council are annexed as **Annexure-18**.

Item 2011:15:30:-

To approve Advisory Committee for the SOL.

The Academic Council having gone through the agenda approved the Advisory Committee for the School of Languages as proposed. The Advisory Committee for the SOL will be as below:-

Chinese

1. Prof. B.R. Deepak, CCSEAS, JNU
2. Prof. Yap Rahman, retired Prof. CCSEAS, CCSEAS, JNU
3. Prof. Anita Sharma, CEAS, DU

Spanish

1. Prof. S.P. Ganguli, CSPILAS, JNU, New Delhi
2. Dr. Vikas Kumar, IGNOU
3. Dr. Minu Shani, DU

German

1. Prof. Sadhna Naithani, CGS, SLL & CS, JNU
2. Dr. Swati Acharya

It was also advised to include appropriate persons from eminent bodies related to the foreign languages as above in the said Advisory Committee.

The meeting ended with the thanks to the chair.

(Dr. Rajesh Kumar)
Registrar
(Member Secretary)