

Doon University Mothrowala Road, P.O. Ajabpur, Dehradun Office of the Registrar

No.: 590/117/R-DU/2012 Dated: 2/June, 2012

Minutes of the 16th Meeting of Academic Council

16th meeting of the Academic Council of Doon University was held on 6th June, 2012 in the Conference Hall. Prof. V. K. Jain, Vice-Chancellor chaired the meeting. Following members were present in the meeting:

1. Prof. Binod C. Agrawal, Vice Chancellor, Himgiri Zee University	Member
2. Prof. S.P. Ganguly, Ex. Prof. Dept. of Language, JNU, New Delhi	Member
3. Prof. V.K. Nangia, HoD, Dept of Management, IIT Roorkee	Member
4. Prof. G.J. Chakrapani, Dept. of Earth Schience, IIT Roorkee	Member
5. Prof. G.B. Pant, Visiting Professor, SENR	Member
6. Prof. J.K. Sharma, Visiting Professor, SENR	Member
7. Dr. Rajesh Kumar, Head, School of Communication	Member
8. Dr. S.S. Suthar, Head, School of Environment & Natural Resources	Member
9. Dr. Gajendra Singh, Head, School of Management	Member
10. Dr. R.N. Sharma, Asso. Prof. (on contract), School of Language	Member
11. Dr. Archana Sharma, Assistant Professor, SENR	Member
12. Sh. S.S. Mohanty, Head, School of Social Sciences	Member
13. Dr. Ashish Sinha, Assistant Professor, School of Management	Member
14. Ms. Rashi Mishra, Assistant Professor, School of Communication	Member
15. Ms. Tanvi Negi, Assistant Professor, School of Language	Member
16. Mrs. Sikha Ahmad, Assistant Professor, School of Social Science	Member
17. Lt. Gen. K.K. Khanna, Course Advisor, Security Management	Special Invitee
18. Dr. B.M.Harbola, Registrar	Member Secretary

Prof. B.K. Joshi and Shri B.C. Tewari expressed their inability to attend the meeting. Dr. Minni Sawhney did not attend the meeting due to her overseas academic commitments.

At the outset the Vice Chancellor welcomed the members of Academic Council. Thereafter Registrar read the names of retired and new members of the Academic Council. The Chairperson expressed thanks and gratitude for the valuable contribution made by the retired members with special words of appreciation for Prof Girijesh Pant, former Vice Chancellor. He extended a warm welcome to the new members. The Registrar presented the action taken report and took up the agenda items one by one for discussion.



<u>Item 2012:16:01</u> Confirmation of the Minutes of 15th Meeting of the Academic Council aeld on 8th November, 2011

No comments/suggestions were received. The minutes were approved.

<u>Review of Action Taken Report on the resolutions of the 15th meeting of Academic Council and issues arising thereof.</u>

Item 2011:15:09 The Registrar informed that Award of Student Teaching Assistantship to meritorious students of the Third Semester (All Schools) and Teaching/Research Assistantship for Ph.D. Students in the SENR could not be implemented due to the lack of funds; though the University has initiated a grant of Rs 1500/= as Scholarship w.e.f.2012-13

Item 2011:15:11 Constituting Advisory Committees at School Level have not been implemented

Item 2011:15:29 To launch a PGD Programme in Translation Studies have not been implemented.

The Academic Council approved the Action Taken Report and made following **observations and suggestions** on some items:

- University should create a separate budget head for awarding assistantship.
 In view of the financial constraints the amount of assistantship could be reduced but the fund should be a permanent fund and the assistantship should be of continuous nature.
- All the Schools should constitute an Advisory Committee at the School level. All the academic proposals such as Ph.D. synopsis (plan of research) alongwith title, names of the external examiners for M.Sc. dissertation/Ph.D. Thesis any new degree/Diploma programme, changes in curriculum, introduction of new courses etc., should be duly discussed by the respective School Advisory Committees before submission for the consideration of the Vice Chancellor. The Committee shall include all the members of the faculty and two external members. The tenure of the Advisory Committee shall be for two years. In case of M.B.A it was resolved that a member can also be included from industry. The Academic Council authorised Hon'ble Vice Chancellor to constitute the Academic Committees at the School level and to report it in the next meeting of the Academic Council.
- On *Item no. 2011:15:25- Institution of Pandit Mahanand Dangwal Scholarship* it was suggested that while awarding the Scholarship due care should be taken in order to ensure that the student fulfils the conditions as laid down under the guidelines of the Scholarship.

Item 2012:16:3 To approve the course and credit requirement for 2-Years M.A. Communication after merger of some of the specializations

The Academic Council having gone through the agenda approved the proposed courses and the credits under different specializations for the academic year starting in July 2012 and made following suggestions:

 The School Advisory Committee should revisit the issue of merging of specialisations for next academic year. Specific mention should be made

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Minutes of the 16th Meeting of the Academic Council, June 6th, 2012 about the courses/specialisations being offered in the Prospectus of the particular academic year.

 The School should update the curriculum from time to time keeping in view the requirements of the communication profession/industry and journalism education.

Item 2012:16:4 To launch Ph.D. Programme in School of Communication from the academic session 2013-14

The Academic Council having gone through the agenda approved, in principle, launching of Ph.D. Programme. It was suggested that before launching Ph.D. programme the School Advisory Committee should discuss, plan and design Pre Ph.D. course curriculum. The Curriculum thus framed shall be put before the Academic Council for approval.

Item 2012:16:5 To approve the revised course structure of MBA including PDP Modules

The Academic Council having gone through the agenda was of the view that the revised course structure as proposed should be referred to the School Advisory Committee to examine the course structure and re work the credits as per the University academic norms and regulations. The Council also suggested that the suggested Readings should also contain the publisher and year of publication. Referencing should be done as per the Model Language Association 7th Edition or the Chicago style as it integrates all systems of referencing.

The Academic Council authorised the Vice Chancellor to approve the scheme of credits and to report it to the Academic Council.

Item 2012:16:6 To approve addition of two specializations: Information Technology (IT) and International Business (IB) in the School of Management

The School Advisory Committee should examine the proposal in the context of the observations. The recommendations of the School Advisory Committee should be put for the Academic Council's approval.

To introduce the Ph.D. programme in the School of Management from 2013-14 and approve minimum standards and procedures for award of Ph.D. in Management

The Academic Council having gone through the agenda approved in principle introduction of Ph.D. programme in the School of Management. But before introducing Ph.D. programme the School Advisory Committee should meet and discuss the issue. The Council did not approve the proposed minimum standards and procedures for the award of Ph.D. as suggested by the School and instead suggested that the minimum standards and procedures as laid down by UGC as well as those of the University for award of Ph.D. should be followed.

<u>Item 2012:16:8</u> <u>To introduce part time modular certificate and diploma courses in foreign languages under the aegis of School of Language (SoL) as evening classes</u>

The Academic Council having gone through the agenda was of the view that this initiative means extra work for the teaching staff already engaged hence would require extra remuneration and/or additional teaching staff. Only Certificate, Diploma or Advance Diploma Course could be considered. The



School Advisory Committee should examine and prepare curriculum and modalities of its implementation.

Item 2012:16:9 To approve new Core Courses for Ph.D. Programme in Environmental Science, School of Environment and Natural Resources (SENR)

The School Advisory Committee should discuss the new core courses and present it to the next Academic Council meeting.

Item 2012:16:10 To approve revision of the courses ENR-511: Land, Air and Water Resources and their Management

The School Advisory Committee should discuss the proposed revision of the courses first before placing it to the Academic Council.

<u>Item 2012:16:11</u> To approve the Academic Collaboration Cell for Doon University

The Academic Council having gone through the agenda approved the Academic Collaboration Cell for Doon University. The composition of the Academic Collaboration Cell shall be as follows:

Dean
 All Heads
 Members

3. Registrar - Liaison Officer (Ex-Officio)

The Academic Council suggested that composition of the Cell should be reviewed to include representation from new schools at a later stage.

The Academic Council having gone through the agenda approved constituting the Advisory Committee in the School of Management.

Item 2012:16:13 To approve the new pattern/format of Question Paper of MBA

The Academic Council having gone through the agenda approved the new pattern/format of Question papers of MBA. Academic Council was apprised about the format of Answer Sheet in use by Controller of Examination. It was suggested that the format of Question Papers may be designed as per the format of Answer Sheet.

Item 2012:16:14 To approve the provision for providing reservation to dependents of martyrs of Defence personnel

The Academic Council having gone through the agenda approved the provision for providing 2 % reservation to dependents of martyrs of Defence personnel. The Council suggested that such provision shall be applicable for the candidates belonging to Uttarakhand only and if the candidates from Uttarakhand are not available in such cases candidate from other states may be considered.

It was also suggested that in place of the term "Defence Martyrs" the term to be used shall be "defence/paramilitary/police personnel dying in battle casualty/war".

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Item 2012:16:15

To approve the provision for enrolment of International/Foreign Students in various programmes of Doon University

The Academic Council having gone through the agenda approved the enrolling of International/Foreign Students in various programmes of Doon University.

Item 2012:16:16

To approve the proposal for modifying the continuous evaluation process

The Academic Council having gone through the agenda approved the proposal for modifying the continuous evaluation process with amendments. The approved amendments are as follows:

Items for change		
Number of written examinations		
Distribution of marks		
Type of internal assignments/ sessionals	The School can decide on the structure/type of sessionals which could include term paper/seminar presentation/quizzes.	

Item 2012:16:17

To approve introduction of new courses for M.Sc. Programme in School of Social Sciences

The Academic Council having gone through the agenda was of the view that the matter may be referred to the School Advisory Committee for consideration. The recommendations of the School Advisory Committee may be placed to the Academic Council for approval.

Item 2012:16:18

To approve introducing M.Phil Programme in Economics from 2013-14

The Academic Council having gone through the agenda was of the view that the matter may be referred to the School Advisory Committee for consideration. The recommendations of the School Advisory Committee may be placed to the Academic Council for approval.

Item 2012:16:19

To approve modification of service conditions for faculty on contract to bring those at par with conditions for faculty on regular payroll

The Academic Council took note of the considerable difference in the service conditions of regular and contractual teaching staff. Hence, in order to facilitate and encourage the teachers it was decided that regular and contractual teaching staff may be allowed to participate in 2 National and 1 International Seminar in a year. The leave availed for such participation shall be treated as duty leave.

Item 2012:16:20

To approve running self financing certificate courses on different themes related to Economics

The Academic Council having gone through the agenda was of the view that the proposal may be referred to the School Advisory Committee for consideration. The recommendations of the School Advisory Committee may be placed before the Academic Council for approval.



Item 2012:16:21

To approve the courses to be taught in the Monsoon Semester 2012 in School of Social Science, Department of Economics

The Academic Council having gone through the agenda approved in principle the courses as proposed to be taught in the Monsoon Semester 2012 with some modifications. In place of Chinese language it could be any foreign language. The language course shall be a separate non credit course. The approved courses to be taught in the Monsoon Semester 2012 are as below:

Programme: M.Sc. Economics		
Semester	Courses to be run	Credits
to the state of th	Microeconomics-I,	3
	Macroeconomics-I,	3
	Mathematics-I,	3
Semester-1	Coordinate Geometry,	2
Semester-1	Statistics-I,	3
	English Lang, Lit & App,	2
	Basics of Comp App-1,	1
lling JigooW ' ' om	Stat Pkg. for Economics-1	1
	Public Economics-I,	3
	Econometrics-I,	4
Semester-3	Environmental Studies,	2
	International Eco-I,	3
Library and the	History of Eco Thought	4
P ₁	rogramme : M.A. Economics	
Semester	Courses to be run	Credits
	Microeconomics-I,	4
Semester -1	Mathematical Methods,	4
Semester -1	Statistical Methods,	4
	Development Economics	4
	Macroeconomics-II,	4
Compaton 2	Elective-I Adv Econometrics,	4
Semester-3	Elective-II: Int. Trade and Finance,	4
	Thesis-I: Research Methodology	4

Item 2012:16:22

To introduce new courses and change the credit structure for M.Sc. and M.A. Economics Courses

The Academic Council having gone through the agenda approved the changes in credit structure for M.Sc. and M.A. Economics Courses as under:

Courses to be run	Existing Credit Structure	Approved credit
Microeconomics-I	4	3
Macroeconomics-I	4	3
Mathematics-I	4	3
Coordinate Geometry	New Course to be introduced as an extension to Mathematics-I	2
Statistics-I	4	3
English Lang, Lit. & App.	0	2
Basics of Comp App-I	2	1
Stat. Pkg. for Economics-I	New Course to be introduced as an	1



	extension to Statistics	
Public Economics-I	4	3
Econometrics-I	4	4
Environmental Studies	2	2
International Eco-I	4	3
History of Economic Thought	New Course to be introduced	4

Item 2012:16:23 To approve the Curriculum of Security Management

The Academic Council having gone through the agenda in principle approved the curriculum of Security Management. The approved curriculum is Annexed as *Annexure-1*.

Item 2012:16:24 Recognition of Guides/Supervisors for Doctoral Programme

The Academic Council having gone through the agenda approved constituting a Committee to assess the eligibility of the faculty to be recognized as Advisor/Supervisor who fulfil the criteria as per the Ph.D. Academic Regulations Academic Council authorized the Vice Chancellor to constitute the Committee.

Item 2012:16:25 To amend the Academic Regulations for Ph.D. Degree Programmes of the University

The Academic Council having gone through the agenda approved the proposed in the Academic Regulations for Ph.D. Degree Programmes of the University. The approved amendments are as follows:-

1. Amendment in the Definition

Existing	Approved
The Ph.D. Degree programme of Doon University is a full time academic programme comprising of mandatory 1-year Course Work and 2-year Research Work leading to submission of thesis.	The Ph.D. Degree programme of Doon University is a full time academic programme comprising of mandatory 1-year Course Work and a minimum of 2-years and maximum of 4 years Research Work leading to submission of thesis. In exceptional case, an extension of one year may be granted as per the recommendation of Advisory Committee of the School and approval of Vice Chancellor.
	De-registration may be permitted with due approval of the School Advisory Committee subject to the condition that research synopsis had been approved and the student has spent minimum of two years during the Ph.D. Programme.

2. Direct Admission without Entrance Test

Existing	Approved
I(i) Candidates should have	I(i) Candidates should have qualified
qualified NET/JRF Entrance	NET/JRF Entrance Test for junior Research
Test for junior Research	Fellowship conducted by CSIR/UGC/DBT/
	ICMR/ICSSR/DAE or any regulatory body,



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CSIR/UGC/DBT/ ICMR	holder of INSPIRE Fellowship from DST.
	Those who have two years of teaching and/or research work experience or have a M.Phil. Degree with an evidence of one published paper in a referred journal.

3. Eligibility Criteria for Ph.D. Advisor/Supervisor

Existing	Approved
6.5(i) The Faculty of School of Environment and Natural Resources should have a minimum of 3 years of full time research/teaching experience at Post-graduate level after attaining Ph.D. Degree in the relevant discipline and an average of 1.5 impact factor of five best research publications in Peer Reviewed national and international Journals	Approved 6.5(i) The Faculty should have a minimum of 3 years of full time research/teaching experience at Post-graduate level after attaining Ph.D. Degree in the relevant discipline and should have 3 publications in Peer Reviewed national and international Journals with Science or discipline specific citation indexes. The disciplines where no peer reviewed national or international journal is in the list of specific citation indexes the School Advisory Committee shall give the names of reputed journals.
6.5(ii) Faculty of other Schools fulfilling the criteria under (i) will also be eligible to be recognised as Research Supervisors. 6.5(iii) For other Faculty not	To be deleted To be deleted
meeting the Criteria under (i) for their recognition as Research Supervisor/Co-Research Supervisor should have a minimum of 3 years of full time research/teaching experience at Post-graduate level after attaining Ph.D. Degree in the relevant discipline. The academic Council shall consider their case on individual basis. The	
concerned faculty shall make a presentation on their academic, research and industrial achievements in the Academic Council in the presence of special invitee as expert in the relevant field.	



4. Subject of Research

Existing Approved 6.9(i) The Advisor of the student shall 6.9(i) The Advisor of the student shall act as Chairperson/Chairman of the act as Chairperson/Chairman of the Advisory Committee of a Ph.D. Advisory Committee of a Ph.D. student. During the Second Semester student. The Committee, of Course work the Advisory consultation with student. shall identify the topic/subject of his/her Committee, in consultation with student, shall identify the topic/subject thesis research. of his/her thesis research. This Committee will be responsible for monitoring the progress of Ph.D. work.

5. Submission of Thesis

Existing	Approved
6.12(i) No candidate shall be	6.12(i) No candidate shall be
permitted to submit his/her thesis for	permitted to submit his/her thesis for
the Ph.D. degree unless he/she has	the Ph.D. degree unless he/she has
pursued a course of research at the	pursued a course of research at the
University for not less than two years	University for not less than two years
after his/her admission has been	after his/her admission has been
confirmed.	confirmed consequent to the approval
	of the Title and the Ph.D. synopsis
	(Research Plan) by the respective
	Academic Advisory Committee of the
and the second s	School.

6. Submission of Thesis

Existing	Approved
research work, normally at the end of sixth semester, the Advisor after obtaining a certification from the Advisory Committee shall forward through the Dean of the School Four hardbound printed copies of Ph.D.	6.12(vi)(a) On completion of the research work, before the expiry of the registration period/extension, the Advisor after obtaining a certification from the Advisory Committee shall forward through the Dean of the School Four hardbound printed copies of Ph.D. Thesis and a soft and a hard copy of Summary of Thesis to the Registrar.

- 7. To facilitate the faculty of Doon University or the staff of the Institutions with whom the University has a MoU it is proposed to amend the Ph.D. Regulations as follows:
- (i) A member of the teaching staff of the University, appointed in regular capacity, may be admitted to the Ph.D. Programme provided he/she has a minimum of three years of teaching or research experience at Post Graduate level or two years' teaching or research experience and One research publication in a peer reviewed journal of repute. He/She will be required to undertake mandatory 6-months Course work as per UGC Regulations instead of one year.

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- (ii) The University faculty may be granted study leave with full pay for one year for pursuing the Course work provided the courses allotted to him or her during the Semester will be taken up by the faculty and examinations conducted as usual.
- Item 2012:16:26 To revise the Course EES-512: Earth and Atmosphere being offered in the First Semester of Environmental Studies Programme

The Academic Council having gone through the agenda was of the view that the School Advisory Committee should consider the proposal and make its recommendations. The recommendations of the School Advisory Committee shall be put before the Academic Council for approval. It was also suggested to change the name from Earth and Atmosphere to Earth's Atmosphere.

Item 2012:16:27 To report the change in the nomenclature of the Field Visit subhead under the head "Other Fee"

The Academic Council having gone through the agenda approved the change in nomenclature of the "Field Visit Fee" to "Professional Exposure."

Item 2012:16:28

To report introduction of new Integrated Masters Programme in

Japanese, English & Korean language under the aegis of School of

Languages

The Academic Council having gone through the agenda approved introduction of new Integrated Masters Programmes in Japanese, English and Korean language under the aegis of School of Languages.

Item 2012:16:29

To report establishment of a Centre for Sustainable Development and Climate Change studies under the aegis of School of Environment and Natural Resources

The Academic Council having gone through the agenda approved establishment of a Centre for Sustainable Development and Climate Change studies under the aegis of School of Environment and Natural Resources.

<u>Item 2012:16:30</u> To report establishment of an Internal Quality Assurance Cell (IQAC) in <u>Doon University</u>

The Academic Council having gone through the agenda approved establishment of an IQAC in Doon University.

Item 2012:16:31 To report award of Pandit Mahananda Dangwal Merit cum Means Scholarship to Doon University students

The Academic Council having gone through the agenda suggested that while awarding the Scholarship the guidelines as laid down by the University should be strictly followed.

Item 2012:16:32 To report about the MoU being entered with University of Osnabruck, Germany

The Academic Council having gone through the agenda approved entering of a MoU between Doon University and University of Osnabruck, Germany.



Item 2012:16:33 To report opening School of Physical Sciences in Doon University from the Academic Year 2013-14

The Academic Council having gone through the agenda approved opening School of Physical Sciences in Doon University.

Item 2012:16:34 To report the approval of Executive Council w.r.t. provision for financial resources for Placement Cell of the University

The Academic Council having gone through the agenda approved the provision for financial resources for Placement Cell of the University. It was also suggested that University should engage a trained Placement Officer to cater to the needs of all the Schools.

Item 2012:16:35 To report setting up of Uttarakhand State Resource Cell in Doon University

The Academic Council having gone through the agenda approved setting up of a State Resource Cell in Doon University. However, the Academic Council was of the view that the name of the Cell should be changed to Cultural Resource Cell.

Item 2012:16:36 To allow concession for the wards of Kashmiri migrants for admission during academic session 2012-13

The Academic Council having gone through the agenda approved allowing concession for the wards of Kashmiri migrants for admission during academic session 2012-13. It was also suggested that since it is a policy matter, therefore, the proposal should be sent to the State Government for examination and approval.

Item 2012:16:37 To introduce English as an elective subject in Bachelor of Arts for the students of School of Languages

The Academy Council having gone through the agenda was of the view the matter may be first considered by the School Advisory Committee. The School Advisory Committee shall consider the proposal and make its recommendations. The Academic Council authorized the Vice Chancellor to take decisions in this regard.

Item 2012:16:38 To decide/finalize the structure of the Sports Department

The Academic Council having gone through the agenda approved the structure of the Sports Department. The approved structure of the Sports Department is as follows:

- 1. Deputy Director, Physical Education (1 Post, Regular)
- 2. Sports Office Assistant (1- Outsource)
- 3. Grounds man/helper (2-Outsource)

<u>To rename the Disciplinary Committee of the University as the Proctorial Board</u>

The Academic Council having gone through the agenda approved renaming the Disciplinary Committee of the University as the Proctorial Board. The approved structure of the Proctorial Board shall be:

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- 1- Chief Proctor- (Male/Female)
- 2- Proctor (Male)
- 3- Proctor (Female)

The term of the Proctorial Board shall be 2 years.

<u>Item 2012:16:40</u> To provide for Headship of various Schools on rotation basis

The Academic Council having gone through the agenda approved for providing Headship of various Schools on rotation basis. It was also suggested that Headship would normally be on seniority basis.

Item 2012:16:41 To merge the two Departments namely Department of Environmental Science and Department of Natural Resource Management under the School of Environment and Natural Resources

The Academic Council having gone through the agenda approved merging the two Departments

Item 2012:16:42 To authorize the Vice Chancellor to initiate necessary preparation for opening School of Technology

The Academic Council having gone through the agenda approved and authorized the Vice Chancellor making necessary preparations for opening the School of Technology form the Academic Year 2013-14.

Item 2012:16:43 To consider the request from SOSS to increase the intake capacity for M.Sc. Integrated Programme in Economics

The Academic Council having gone through the agenda approved increasing the intake capacity of M.Sc. Integrated Programme in Economics from 30 to 45.

Item 2012:16:44 To Introduce Post Graduate Diploma Course in Health and Hospital Management

The Academic Council having gone through the agenda agreed in principle the introduction of proposed programme and suggested that the proposal should be referred to an Expert Committee for examination of the proposal and make recommendations. Academic Council shall consider the proposal in its next meeting.

<u>Item 2012:16:45</u> <u>To change the orientation of SSE-101 Communicative English Course</u>

The Academic Council having gone through the agenda agreed in principle to change the course contents of SSE-101 Communicative English Course and suggested that the School Advisory Committee should prepare detailed curriculum of the course. The Council authorised the Vice Chancellor to take decision in this regard.

Item 2012:16:46 To allow the University to be a part of the EURINDSPA (EURope and INDia for HiSPAnic Studies)

The Academic Council having gone through the agenda approved the proposal and also suggested that the University should also enter into MoU with Salamanca University.



Item 2012:16:47 To Continue the Centre for Public Policy under the NTPC Chair

The Academic Council having gone through the agenda approved continuation the Centre for Public Policy under the NTPC Chair.

Item 2012:16:48 Any other item with the permission of the Chair.

The Academic Council suggested that an Index should be given in the Agenda Items to indicate key contents/annexures and page numbers.

The Meeting ended with thanks to the Chair and the Members.

(Dr. B. M.Harbola)

Registrar

(Member Secretary)