



Minutes
12th Meeting of the Finance Committee
On 24th March, 2014
At
Kedarpur, Dehradun

Doon University
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DOON UNIVERSITY
Kedarpur, Dehradun

Minutes of the 12th Meeting of Finance Committee of Doon University
held on 24th March, 2014 at Kedarpur, Dehradun

The Meeting of the Finance Committee was held on 24th March, 2014 under the Chairmanship of Prof. Vinod Kumar Jain, Vice Chancellor, Doon University. Following members were present in the meeting:

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| 1. | Prof. V.K Jain
Vice Chancellor, Doon University | Chairperson |
| 2. | Shri R.C Aggarwal
Additional Secretary, Finance | Member |
| 3. | Dr. I.S Chauhan
Former Vice Chancellor
M.P Bhoj (Open) and Barkatula University
Bhopal | Member |
| 4. | Dr. Sekhar Raha | Member |
| 6. | Shri B.C Tiwari
Finance Controller, Doon University | Member |
| 7. | Shri B.M Harbola
Registrar, Doon University | Invitee |

Item 2013:12:01 Welcome of the Finance Committee member by the Vice Chancellor.

At the outset the Vice Chancellor welcomed the members of the Finance Committee

Item 2013:12:02 Confirmation of the Minutes of the Proceedings of the Eleventh Meeting of Finance Committee held on 9th September'2013 at Doon University, Dehradun

Since no comments/suggestions were received regarding the minutes of the 11th Finance Committee issued by Doon University, the minutes of 11th Finance Committee were confirmed.

Item 2013:12:03 Review of action taken (Eleventh Meeting).

The Committee reviewed the action taken on the agenda items discussed in the eleventh meeting and expressed satisfaction over the action taken.

Item 2013:12:04 To Consider and approve the proposal for purchase of a bus for the University.

As per the demand of the student community to allocate a transport facility at the university route and other transport regarding problems, the committee decided that a 36 seater bus will be purchased instead of a 52 seater bus for the University. The expenses to purchase this bus will be borne by University from its own fund. Accordingly a revised proposal as proposed above may be sent to Government for approval

Item 2013:12:05 To modify the fee structure of the University from the academic session 2014-15.

At present the University charges fee from students in two broad heads: Tuition fees and Other Fees at the time of admission. The other fees comprises of various sub heads, such as equipment consumable fee, library fee, computer/internet fee, examination fee, sports/game/cultural/activity fee, miscellaneous fee, medical fee, professional exposure, student aid fee. Details of fees as charged, is attached as Annexure. The University is not charging any fee for magazine and issuance of degree. The Standing Committee on Admission and Evaluation, having considered the matter in its meeting held on 7th March 2014 has proposed to change the fee structure of the University from the academic session 2014-15 as follows.

S.No	New Sub Heads under other fee	Existing fee being charged	Proposed modification
1	University Magazine Fee	At present no fee is being charged under this head.	A new fee of `100/ be charged from every student at the time of admission as University Magazine fee every year.

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2	Fee for issuance of degree	At present no fee is being charged under this head.	A new fee of ₹750/at the time admission for printing and issuance of University degree.
3	Professional Exposure	As per annexure-2	Professional Exposure fee to be abolished, instead this fee is to be charged from the students as per the exposure opportunity/visits.

The committee approved S.No 1 and 2 as proposed above. The committee further decided to charge fee for professional exposure as per existing policy. The Finance Committee also decided not to publish the details of sub head under other fee in university prospectus.

Item 2013:12:06

To consider and adopt Uttarakhand Government Order with regard to allowing University official for the use of own self driven vehicle.

The committee decided that no change will be done in the existing vehicle policy being followed by University.

Item 2013:12:07

To approve fee structure for new academic programmes to be introduce from the Academic Session 2014-15.

The University has proposed to introduce various new Academic Programmes under existing Schools and the proposed new Schools (School of Technology and School of Design) from the academic session 2014-15. The standing Committee on admission and Evaluation of the University in its meeting held on 20th March has recommended the fee structure in respect of proposed new programmes. The details of proposed fee structure are as follow:

S. No	School	Proposed Programme	Duration	Seats	Tuition Fee Per Semester	Other Fee Per Semester	Mode
	*School of Technology	M.A Integrated in Computer Application(MCA)	5 years	40	37000		Self Financed
	*School of Design	M.A Design in Communication	2 years	30	37000		Self Financed
	School of Language	M.A Integrated Programme in Arabic	5 years	25	10,000	7000	Regular/Self Financed
		M.A Integrated Programme in French	5 years	25	10,000	7000	Regular
		M.A English	2 years	25	10,000	7000	Regular
	School of Social Science	M.A in Social Anthropology	2 years	25	10,000	7000	Regular

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SOL	Certificate- Course in Japanese Language	1 year		7500		
SENR	PG Diploma in Programme in Environmental Impact Assessment(EIA)	1 year	20	37000		Self Financed
SOM	PG Diploma in Health and Hospital Management	1 year	35	37000		Self Financed
SoSS	M.Phil Programme in Economics	2 years	3-5	10,000	5000	Regular

The committee approved the proposed fee structure for new academic programmes to be introduced from the Academic Session 2014-15 as per the above mentioned details.

Item 2013:12:08

To Consider and approve medical policy for the University staff.

The Committee discussed the matter in detail and directed that a fresh proposal after studying the medical policies adopted by other State Universities, be submitted in the next Finance Committee meeting. The Finance Committee also directed to prepare a comparative analysis with respect to various medical insurance schemes covering employees, their spouse and other dependents.

Item 2013:12:09

To Consider and approve estimates of various civil construction work to be carried out in the University under the UGC 12th five year plan fund.

The University Grants Commission has sanctioned funds under General Development Assistance for development of the infrastructure of the University under 12th Five year Plan for the financial year 2013-14. As per the UGC 12th Five Year Plan guidelines for utilization of fund the proposals of development of infrastructure the University may place the proposals before the Finance Committee and decision and recommendations of the Finance Committee may be sent to the UGC for consideration. Following construction works are proposed to be carried out in the University under UGC General Development Assistance.

Name of the work	Estimated cost
1. Construction of Pump House of the Tube well	Rs 2.67 Lac
2. Construction of Indoor Game Multipurpose Hall	Rs 108.78 Lac
3. Provision of mild steel fencing over the periphery of Lawn Tennis Court	Rs 5.00 Lac
4. Construction of Work shed for SENR Lab	Rs 1.30 Lac
5. Construction of Parking Shed for 108 cars	Rs 52.92 Lac

Estimates of the above construction work were already been approved by the Building Committee in its meeting held on 9th January 2014 under the Chairmanship of Hon'ble Vice Chancellor. In order to utilize the grant sanctioned by the UGC the above construction works the proposals/estimates of the same are being presented for the consideration and approval of the Finance Committee.

The Finance Committee approved the proposals recommended by the building committee.

Any Other item with the Permission of Chair.

Item 2013:12:01 Pay Revision of Registrar, Deputy Registrar and Assistant Registrar as per UGC provision.

The Finance Committee discussed the matter and directed to send the reply to the government on the basis of facts and documents available with the University.

[Faint mirrored text from the reverse side of the page, including "The Committee discussed the matter in detail and directed that a fresh proposal after studying the medical policies adopted by other State Universities be submitted in the next Finance Committee meeting. The Finance Committee also directed to prepare a comparative analysis with respect to various medical insurance schemes covering employees, their spouse and other dependents."]

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Estimated cost	Name of the work
Rs 2.67 Lacs	1. Construction of Pump House of the Tube well
Rs 108.78 Lacs	2. Construction of Indoor Game Multipurpose Hall
Rs 2.00 Lacs	3. Provision of mild steel fencing over the periphery of Lawn Tennis Court
Rs 1.30 Lacs	4. Construction of Work shed for SENR Lab
Rs 22.92 Lacs	5. Construction of Parking Shed for 108 cars