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DOON UNIVERSITY

Kedarpur, Dehradun

Minutes of the First Meeting of the Finance Committee of Doon University held on 5th October, 2007 at 11:00 am at Kedarpur

The following members were present:

Prof. Gajendra Singh Vice-Chancellor, Doon University	Chairman
Prof. Prem Vrat Vice-Chancellor, U.P. Technical University	Member
Shri N. N. Thapliyal Addl. Secretary, Finance	Representative of the Principal Secretary, Finance
Shri Indu Dhar Joint Secretary, Higher Education	Representative of the Principal Secretary, Higher Education
Prof. D. C. Thapliyal OSD/Registrar	Member
Shri Ramesh Agrawal Finance Controller	Secretary

Item 2007:1:1 Introductory remarks by the Chairman/ Vice-Chancellor

The Vice-Chancellor greeted the Members of the Finance Committee for its first meeting. He gave overview of the state of Campus development at Kedarpur particularly the progress of construction activities.

He informed the Committee that permission from the Government to fill the already sanctioned positions is still awaited. The Members hoped that the matter would be expedited and the positions filled at an early date. The Committee was also informed that three Professors/Consultant selected on contract basis by the Search and Select Committee which was constituted as per the decision of Executive Council have joined the University in the Schools of Communication and Environment and Natural Resources.

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The committee suggested that a methodology may be formulated for selection of faculty in the University. It was further suggested that the University could use its website and the AIU bulletin for eliciting names of eligible candidates for recruitment purpose. This will facilitate transparency in the selection process.

The Committee was further intimated that the statutes of the University have been framed and submitted to the Government for approval.

Item 2007:1:2 Financial overview of Doon University since its inception in 2005

The Finance Controller of the University presented the overview of financial status. The Committee Members discussed in detail the financial status and expressed their satisfaction there on. The Committee was informed that a sum of Rs. 30 lakh was provided by the Government during 2006-07 for onward transmission to IGNOU. However, no order has been received from the Government to do the needful. It was desired that the issue may be taken up with the concerned authorities so that the transfer of Rs. 30 lakh to IGNOU could be made.

Item 2007:1:3 General term and conditions for engagement of Professors /Consultants/ Advisors on contract basis.

The Committee discussed the Agenda item for engagement of Professors/Consultants/Advisors on contract basis. The Item was approved with the suggestion that instead of the proposed provision of leave 30 days, the period of absence may be increased to 45 days in one year.

Item 2007:1:4 Provision of House on lease rent to the Finance Controller of the University

The Item was withdrawn with the permission of the Chair.

Item 2007:1:5 Balance Sheet of Financial Year 2006-07

The Finance Controller of the University presented the balance sheet of financial year 2006-07. The Committee discussed in detail the balance sheet and audit report as prepared by the University. The Committee was appreciative of the efforts made by the University for maintaining the accounts and balance sheet of the University. The Members also appreciated that the University assured timely audit of the accounts. It was suggested that a panel of Chartered Accountants be constituted out of which the Chartered Accountant for preparing balance sheet etc. could be selected.

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Item 2007:1:6 Consideration of the deputation case of Dr. Asad Nizam

The case of Dr. Asad Nizam Professor in the School of Communication pertaining to his deputation was discussed in detail. The Members were of the opinion that it was not appropriate for the Committee to change the financial aspects of the appointment after the candidate had accepted the pay-package given at the time of recruitment. However, in case the salary structure of Dr. Nizam changes in the light of recommendations of 6th Pay Commission if he had continued to be at IGNOU, the issue may then be brought for the consideration of the Committee.

Item 2007:1:7 Intimation to the Finance Committee about the EFC Proposal to be sent for the consideration of the Government

The Committee discussed the issue in detail. Shri S.A. Sharma, Project Manager, Uttar Pradesh Rajkiya Nirman Nigam Ltd. (UPRNN), Dehradun was invited to attend the meeting during discussion of the Item to provide information regarding the status of construction in the University Campus. It was informed that the civil construction cost comes out to Rs. 830 per sq. ft.. A sum of Rs. 500 per sq. ft. is the additional cost for powder coated aluminum windows, thick glass work, teak wood work, lift, outer finish of the buildings by Shivpuri stones, and finishing work of Convention Centre. A sum of Rs. 474 per sq. ft. would be charged towards drainage, external electricity works, roads, sewer, and landscaping. For Central Air-conditioning work, the additional charges are Rs. 200 per sq. ft. The Committee was intimated by the Project Manager, that the estimates are provided as per the schedule rates of PWD. In regard to the Central Air-Conditioning, the Members were of the view that the University should re-consider the provision of Central Air-Conditioning in other buildings. It was felt that instead of Central Air-Conditioning the suitability of split Air-Conditions may be explored in order to effect the economy. Additional Secretary, Finance advised the Project Manager that centage charges should not be charged on supply items as is being done in case of Srinagar Medical College which is also being constructed by UPRNN. The Project Manager agreed to do the needful.

Item 2007:1:8 Purchase Rules for Doon University

The Committee considered the issue pertaining to the adoption of Purchase Rules of Pantnagar University by the Doon University for the time being till its own Purchase Rules are developed. The Members expressed the view that the Uttarakhand Government has formulated its purchase rules for use of various Government department. These rules are already on the website of the Government. Till these rules come into force the University may use the existing Government rules for its procurement. The University may make purchases on DGS&D/DI rate contract or from Registered State Cooperatives/ Co-operative societies, Government undertaking/department, State Government show rooms and Gandhi Ashram without calling tenders/quotations. The Committee noted that purchases made so far by the University as per Pantnagar University purchase rules have already been audited by the State Audit/Local Fund Department.

Item 2007:1:9 Provision of telephone facility to key officials of the University

The item on the provision of telephone facility to key officials of University was approved. It was decided that if the amount of bills exceeds the approved limit, the Vice-Chancellor may use his discretion to allow payment of excess amount.

Item 2007:1:10 Service Rules of the University

The Committee decided to defer the item for future consideration.

Item 2007:1:11 Any other items with the permission of Chair.

- (1) The Committee discussed the quality control aspects of buildings in the Campus and expressed satisfaction that Central Building Research Institute (CBRI), Roorkee has been doing the quality audit of materials and construction work. The University desired that it should have its own technical human resource to make regular monitoring of construction work on the Campus. The Committee suggested that the University may request the Government for recruitment of one Executive Engineer, two Assistant Engineers (Civil), one Assistant Engineer (Electrical) along with six Junior Engineers and appropriate number of support staff. The Committee further desired that the quality audit report of CBRI may also be incorporated in the Agenda of Finance Committee meetings.
- (2) The Finance Committee approved the Item for the provision of Rs. 45 crores as supplementary budget of the University.

(Ramesh Agrawal)
Secretary,
Finance Committee