



20<sup>th</sup> Meeting of the Finance Committee

27 August 2021

Time: 11.30 A.M.

Venue: Vice Chancellor's Office

Office of the Finance Controller  
Doon University

Mothrowala Road, Kedarpur  
Dehradun-248012

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**Doon University, Mothrowala Road  
Kedarpur, Dehradun-248012**

**Minutes of 20<sup>th</sup> Meeting of the Finance Committee of Doon University**

20<sup>th</sup> meeting of Finance Committee was held on today 27<sup>th</sup> August 2021 under the chairmanship of Prof. Surekha Dangwal, Vice-Chancellor, Doon University at her office. Following members were present in the meeting.

01. Sh. L.S Tolia, Joint Secretary, Dept. of Finance, Govt. of Uttarakhand.
02. Sh. S.S Tripathi, Deputy Secretary, Dept. of Higher Education, Govt. of Uttarakhand.
03. Sh. D.C Lohani, Finance Controller, Doon University.
04. Prof. S.P Singh, Ex. VC and Member, Executive Council.
05. Prof. R.P Mamgain, Head, School of Social Science, Doon University.
06. Dr. M.S Mandrawal, Registrar, Doon University.

**Item 2021:20:01      Welcome of the Finance Committee members by the Vice Chancellor.**

The Vice-Chancellor extended a warm welcome to all the members of Finance Committee and appreciated their valuable and constructive contribution as members of Finance Committee.

**Item 2021:20:02      Confirmation of the minutes of the Proceeding of the 19<sup>th</sup> Finance Committee meeting held on 27<sup>th</sup> August 2021 at Doon University, Dehradun.**

The Finance Committee confirmed the minutes of 19<sup>th</sup> meeting as no Observations/suggestions were received from any member of Committee.

**Item 2021:20:03      Review of action taken on the resolutions of 19<sup>th</sup> Meeting of the Finance Committee.**

The Finance Committee reviewed action taken on the resolution of 19<sup>th</sup> meeting of the Finance Committee and found approval of the proposal for signing of MOU with Hans foundation under consideration.



Item 2021:20:04

**To approve revised budget for F.Y-2020-21 and estimated budget for financial year 2021-22**

The Finance Committee considered the budget estimate for F.Y-2020-21 as per **annexure-1**.

The estimated budget for financial year 2021-22 passed by the committee is as follows:

(A) Salary head is ₹ 12.00 crore

(B) Other than salary head is ₹ 16.12 crore.

A total budget expenditure of ₹ 28.12 crore has been estimated under the revenue head.

(C) The budget estimate under capital head has been proposed ₹ 12.84 crore only. (**Annexure-2**)

The Committee also empowered Vice-Chancellor to re-appropriate from one head to another, if required.

Item 2021:20:05

**To approve the increased honorarium of Guest faculties as per GO no.- 897(1)/XXIV (6)/2016-12(29)/2014 dated 12.01.2017**

The Finance Committee discussed the matter and recommended to send the proposal to Govt. of Uttarakhand after the approval of Executive Council.

Item 2021:20:06

**To consider the balance payment of ongoing work towards construction of Girl's hostel as per GO**

The Finance Committee discussed the matter and recommended to send the proposal to Govt. of Uttarakhand after the approval of Executive Council.

Item 2021:20:07

**To consider the proposal of various works/project to be executed by the University from its accumulated fund.**

The Finance Committee considered the above proposal and resolved that the University may send the proposal to Govt. of Uttarakhand for administrative and technical approval (TAC) after the approval of Executive Council.

The list of works/projects is as follows:

- (i) The Institutional Management System (creation of PRE) is to be made in the University on which the estimated expenditure is to be ₹ 200 Lakh. The



committee also directed to take measures for online course/programme under this project.

- (ii) The Construction agency of Doon University (BRIDCUL) has submitted a DPR/proposal regarding construction of new pipe line work at Doon University campus, Dehradun. The estimate provided by BRIDCUL for construction of new pipe line work is ₹ 19.45 lakhs.
- (iii) The Open Air Theater is to be constructed for Doon University, on which the estimated expenditure will be ₹ 40 Lac.
- (iv) A Block(Building) is required for School of Management Dept. on which the estimated expenditure will be Rs. 600 Lac.
- (v) Purchase of computers desktops/laptops on which the estimated expenditure will be ₹ 75 Lac.
- (vi) The Doon University wants to start Research and Innovation Cell (Aptd. From AC) on which the estimated expenditure is proposed to be ₹ 100 Lakh. This project has been approved by Academic Council.
- (vii) Furnishing work at Dr. Nityanand Himalayan Research and Study Centre on which the estimated expenditure will be Rs. 100 Lac.

**Item 2021:20:08**

**To consider the AG Audit report for F.Y-2016-17 to June 2020**

The Finance Committee discussed the AG Audit report for F.Y-2016-17 to June 2020 presented by the Finance Controller and recommended to send the proposal to Govt. of Uttarakhand after putting-up the audit para in the internal audit sub- committee of University.

**Item 2021:20:09**

**To consider and approve the proposal of self-finance course remuneration minutes.**

After taking cognizance of the honorarium rates the Finance Committee recommended the following honorarium amount/rates on the ground that it should be based on merits because it's a self-finance course. The committee resolved that these rates may be approved by Executive Council.:

Faculty:

- 01. Exam duty (oral and written): ₹ 4000.00
- 02. Lecture: ₹ 1000.00 per lecture without net

Staff:

- 01. Sapna: ₹ 3000.00 per month



(extra duties performed: student queries, dispatch of file, registration, preparing exam schedule, data entry of certificate students, record maintenance, award list preparation and many other activities related to certificate course programme in all the five languages)

02. Saurav: ₹ 2000.00 per month

(extra duties performed: put notice on the board, submitting files to administration, photocopy of documents, collection of forms, helping going registration process, helping during exam and many other activities related to certificate course programme in all the five languages).

**Item 2021:20:10      To consider and approve the final technical report of National Mission on Himalayan Studies (NMHS) Fellowship Project**

The Finance Committee discussed the final technical report of National Mission Himalayan Studies (NMHS) fellowship project and recommended to put-up the audit para in the audit internal sub- committee of the University.

**Item 2021:20:11      To acknowledge tally software made cashbook/daybook**

The Finance Committee discussed the proposal and approved the same.

**Item 2021:20:12      To consider and approve the balance sheet of University for F.Y-2019-20**

The Finance Committee discussed the balance sheet of University for financial year 2019-20 as prepared by CA. The committee expressed satisfaction over the balance sheet and approved it.

**Item 2021:20:13      To consider honorarium to the faculty members discharging additional responsibilities**

The Finance Committee recommended the payment to faculty members discharging additional responsibilities. The committee resolved that these rates may be approved by Executive Council.:

Sr. No.	Honorary Post	Remuneration	Honorary Post	Remuneration
1.	DSW	₹ 1000/-	Assistant DSW	₹ 500/-
2.	Chief Proctor	₹ 1000/-	Proctor	₹ 500/-
3-	Chief Hostel Warden	₹ 1000/-	Hostel Warden	₹ 500/-
4.	Chairman Sport Committee	₹ 1000/-	Member Sport Committee	₹ 500/-



5.	Controller of Examination	₹ 1000/-	Assistant Coordinator of Examination	₹ 500/-
6.	Coordinator placement cell	₹ 1000/-	Member placement cell	₹ 500/-
7.	Guest House I/C	₹ 1000/-		

**Item 2021:20:14      To consider employment of Guest House Manger purely on part time basis.**

The Finance Committee discussed the proposal and recommended to employ a qualified Guest Manager as a consultant in view to operate the University Guest House in proper manner following appropriate Covid-19 norms.

**Item 2021:20:15      Any other item with the permission of chair.**

**Item 2021:20:15 (i) With regard to travel reimbursement to experts/resource persons/ others visiting University.**

The Finance Committee discussed the matter and resolved that the local commutation fare may be reimbursed as per actual and entitlement.

**Item 2021:20:15 (ii) Opening an account in the name of Registrar for handling finances related to confidential matters with regard to recruitment process of Group-C employees etc.**

The Finance Committee agreed to open an account under Registrar for smooth and transparent conduct of the examination as per rule.

