

# **DOON UNIVERSITY**

## **Kedarpur, Dehradun**

### **Minutes of the Fifth Meeting of the Finance Committee of Doon University** **held on 28<sup>th</sup> October, 2009 at 3:00 PM at Kedarpur.**

The following members were present:

Prof. Girijesh Pant  
Vice-Chancellor, Doon University

Chairman

Prof. Y.S.Rajan

Member

Shri R.K.Singh  
Advisor to Hon'ble Chief Minister

Representative of the Principal Secretary,  
Higher Education

Sri R.C.Sharma  
Joint Secretary, Finance

Representative of Principal Secretary,  
Finance

Sri Ramesh Chandra Agrawal  
Finance Controller/Registrar

Registrar/Secretary

Dr. K.K.Chakravarty has sent a letter for not attending the meeting due to some official engagement.

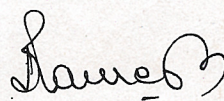
At the outset, the Vice-Chancellor welcomed the members to the Fifth Meeting of the Finance Committee and apprised them about the Items to be taken up during the meeting.

**Item 2009:5:1**      **Confirmation of the Proceedings of the Fourth Meeting of Finance Committee held on 19<sup>th</sup> March, 2009 at Kedarpur Office of the University.**

As there were no comments/suggestions were received, the proceedings of the Fourth Meeting of Finance Committee were confirmed.

**Item 2009:5:2**      **Review of action taken (Fourth Meeting).**

The Finance Committee reviewed the action taken on the agenda items discussed in the Fourth Meeting. The Item was approved.





**Item 2009:5:3**

**Approval of Audit Report for the year 2008-09**

The committee perused the audit report and found satisfactory the proposed audit report was approved by the Finance Committee.

**Item 2009:5:4**

**Approval of Balance Sheet for the Year 2008-09**

The Committee perused the Balance Sheet and approved it the committee also agreed to increase the fee from Rs. 5000.00 to 7000.00 to be paid to the Chartered Accountant. It was suggested that now in future the chartered accountant may be selected from AG Empanelment List.

**Item 2009:5:5**

**Insurance of Laboratory Equipments.**

The Finance Committee perused the item of insurance of laboratory equipment and approved it.

**Item 2009:5:6**

**To consider compensation to Faculty/Officers for discharging additional duties**

The Committee discussed the item in detail and agreed that the warden of the hostel's should be allowed free residence. In future if some additional duties will be given to the Faculty Members /Officers, the specific proposal should be brought separately.

**Item 2009:5:7**

**Six Months Certificate Course in Security Management under Self Finance Program.**

The Committee discussed the agenda item in detail. The item was approved with the suggestion that the word wages used in the item should be read as remuneration.

**Item 2009:5:8**

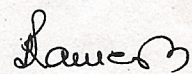
**Remuneration paid to Adjunct Faculty.**

The Committee discussed the item in detail and approved it.

**Item 2009:5:9**

**Consideration of partial fee waiver for the students who scored above A+ in their first semester**

The Committee discussed the item in detail and approved it with the suggestion that the students who obtain A+ Grade in their First Semester, their tuition fee would be waived off @20% in the subsequent semester and this process will be followed up in the subsequent semesters subject to their maintaining A+ grade in each semester.





**Item 2009:5:10**

**Consideration of English Remedial Course for Students**

The Committee discussed the item and approved it.

**Item 2009:5:11**

**SC/ST Reservation policy of the Govt. in the matter of admission to the Professional Course by the University**

The Committee discussed the item and was of the view that a letter should be sent to Social Welfare Department of the Government for providing subsidies rates/fees to SC/ST candidates who take admission to the Professional Courses run by the University.

**Item 2009:5:12**

**Waiver of 50% Fee of SC/ST Students**

The Committee discussed the item in detail and agreed to wave of 50% of total fee to SC/ST students who have taken admission this year and the same 50% waiver of total fee to SC/ST students would be applicable in future.

**Item 2009:5:13**

**To consider compensation for staff provided by out source agency**

The Committee discussed the item in detail and not accepted the item as proposed. It was suggested that if the outsource agency needs for increase over a period of time for particular employee, the Vice-Chancellor is authorized to take a suitable action upon receiving such proposal.

**Item 2009:5:14**

**Honorarium to the Guest Faculty.**

The Committee discussed the item and suggested that the honorarium payment to the guest faculty according to CSIR may be studied and brought back for approval to the Executive Council.

**Item 2009:5:15:1**

**To Consider the representation given by Dr. Kusum Arunachalam and Dr. Suneet Naithani**

The Committee discussed the item in detail and was of the view that to protect the emoluments of Dr. Kusum Arunachalam and Dr. Suneet Naithani was the subject of Selection Committee. Because the Selection Committee has not recommended for protecting the salary, the item was not approved. It was also decided that no HRA will be given to any faculty/officer/staff until and unless University does not provide accommodation to them.

*James*



**Any Other Item with the permission of Chair**

**Item 2009:5:15 (1)**

**To consider the representation given by Dr. Kusum Arunachalam and Dr. Suneet Naithani.**

- 1- Dr. Kusum Arunachalam has been appointed as Assistant Professor in the School of Environment & Natural Resource Management in the scale of 8000-13500. She has given a representation for pay protection. Earlier she was working as Lecturer in Department of Forestry, North Eastern Regional Institute for Science & Technology, Itanagar (a Central Govt. Autonomous Institution under MHRD) in the pay scale of 8000-275-13500 since April 1998. Under Career advance scheme, she was promoted as Senior Lecturer in the pay scale of Rs. 10000-325-15200 in the year 2007 and subsequently to Assistant Professor in the pay scale of Rs. 12000-420-18300 in March, 2009.

She had Government 6<sup>th</sup> Pay Commission in pay band-3 15600-39100+AGP 8000.00 in LPC Basic Pay is 25770+8000 AGP. As she is Ph.D., she already got 5 advance increment as per UGC guide lines.

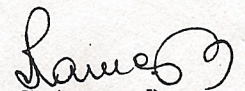
After implementation of 6<sup>th</sup> Pay Commission in University she will be fixed on initial stage of 15600.00 being Ph.D holder 5 advance increment will be added. It will become Rs. 18750.00. As she reside out side the University, she is not getting HRA as faculty residence is available here. HRA will be 75% of Grade Pay of Rs. 5400.00 i.e Rs. 4050.00. Once increment @3% of Basic Pay+Grade Pay comes out Rs. 630.00 to protect the pay, 4 advance increment is to be given, then the pay will be 18750+1920=20,670.00 and HRA may also be given. Thus total will be 25,720.00 but DA will be only on Rs. 20,670.00

- 2- Dr. Suneet Naithani has been appointed as Assistant Professor in the School of Environment & Natural Resource Management in the scale of 8000-275-13500 at initial stage of Rs. 8000.00.

He has given a representation for Pay Protection, before joining here, he was working under the capacity of Associate Professor cum-In chare in Disaster Management Cell, Uttarakhand Academy of Administration, Govt. of Uttarakhand, Nainital with the pay scale of 10000-325-15200. He was drawing Rs. 10975.00 as Basic Pay, 50% of Basic Pay as Dearness Pay of Rs. 5488.00.

This case is different from Dr. Kusum Arunachalam's case. She was a regular employee as Dr. Naithani was not on a regular post. The cell, in which he was working is in NIDM Cell (National Institute of Disaster Management).

The both Proposal is submitted for consideration.

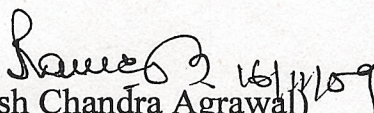
  
(R. C. Agrawal)  
Finance Controller



**Item 2009:5:15:2      Financial Status of Doon University 2009-10**

The Committee perused the Financial Status of Doon University and found satisfactory.

The meeting ended with the thanks to the Chairman.

  
(Ramesh Chandra Agrawal)  
Finance Controller